PROPERTY MANAGEMENT

# 440 BECKERVILLE ROAD <br> MANCHESTER, NEW JERSEY <br> 08759 

MAIN 800-624-4294 FAX 732-408-2535

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|  | IMPAC MEMORANDUM |
| TO: | ALL EMPLOYEES |
| FROM: | MICHELLE SLOAN |
| SUBJECT: | 2024 HOLIDAY SCHEDULE |
| DATE: | $11 / 28 / 2023$ |

## IMPAC HOLIDAY SCHEDULE FOR 2024

| *New Year's Day | Monday | January 1, 2024 |
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| Martin Luther King Day | Monday | January 15, 2024 |
| Presidents' Day | Monday | February 19, 2024 |
| Good Friday | Friday | March 29,2024 |
| *Memorial Day | Monday | May 27, 2024 |
| *Independence Day | Thursday | July 4, 2024 |
| *Labor Day | Monday | September 2, 2024 |
| Columbus Day | Monday | October 14, 2024 |
| Veteran's Day | Monday | November 11, 2024 |
| *Thanksgiving Day | Thursday | November 28, 2024 |
| Day after Thanksgiving | Friday | November 29, 2024 |
| *Christmas Day | Wednesday | December 25, 2024 |
| *New Year's Day | Wednesday | January 1, 2025 |

Employees with full-time status who have worked longer than 90 days will receive 8 hours holiday pay for each of the holidays above. The main offices will close at 3 pm the business day preceding the holidays with* IMPAC reserves the right to remove or change the 3 pm closing date before holidays. Certain stipulations apply to those that are in on site offices. Closing time will be confirmed prior to the holiday.

