

## 440 BECKERVILLE ROAD MANCHESTER, NEW JERSEY 08759

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## IMPAC MEMORANDUM

TO: ALL EMPLOYEES

FROM: MICHELLE SLOAN

SUBJECT: 2024 HOLIDAY SCHEDULE

DATE: 11/28/2023

## IMPAC HOLIDAY SCHEDULE FOR 2024

*New Year's Day	Monday	January 1, 2024
Martin Luther King Day	Monday	January 15, 2024
Presidents' Day	Monday	February 19, 2024
Good Friday	Friday	March 29,2024
*Memorial Day	Monday	May 27, 2024
*Independence Day	Thursday	July 4, 2024
*Labor Day	Monday	September 2, 2024
Columbus Day	Monday	October 14, 2024
Veteran's Day	Monday	November 11, 2024
*Thanksgiving Day	Thursday	November 28, 2024
Day after Thanksgiving	Friday	November 29, 2024
*Christmas Day	Wednesday	December 25, 2024
*New Year's Day	Wednesday	January 1, 2025

Employees with full-time status who have worked longer than 90 days will receive 8 hours holiday pay for each of the holidays above. The main offices will close at 3 pm the business day preceding the holidays with\* IMPAC reserves the right to remove or change the 3 pm closing date before holidays. Certain stipulations apply to those that are in on site offices. Closing time will be confirmed prior to the holiday.